



## 2022 FACILITIES REOPENING PLAN

Presently, COVID-19 remains a public health risk. As we prepare to reopening our facilities to students and staff for the SY 2021-22, it is important to ensure that strong health, safety, and social distancing precautions and procedures are still being implemented in these next stages. This will help us to minimize the risk of spreading the virus and its variants. This resource will provide several mitigation strategies and policies to help guide our facilities through this school year's reopening process.

### **SOCIAL DISTANCING GUIDELINES:**

Maintain a distance of 3 ft. or greater as much as possible when interacting with others (CDC recommends 3 ft. when individuals are mask wearing)

### **CLEANING & DISINFECTING:**

Cleaning and disinfecting procedures are essential to mitigating the spread of COVID-19 & its variants.

**CLEANING:** The removal of dirt & impurities, including germs from surfaces. Cleaning alone does not kill germs but helps decrease the number of germs & risk of spreading infection. When no people with confirmed or suspected COVID-19 are known to have been in a space, cleaning once a day is usually enough to sufficiently remove the virus that may be on surfaces. It may be necessary to clean more frequently or choose to disinfect (in addition to cleaning), in shared spaces if the space is a high traffic area.

**DISINFECTING:** kills germs on surfaces. It works by using chemicals to kill germs on surfaces. This process does not necessarily clean dirty surfaces or remove germs. Cleaning should precede disinfecting.

**NOTE:** If there has been a sick person, or someone who tested positive for COVID-19 in the facility within the last 24 hours, you must clean AND disinfect the space.

### **ROUTINE CLEANING**

- Consider the type of surface
  - **Soft surfaces (carpet, rugs, drapes)**
    - Clean surface using a product containing soap, detergent, or other type of cleaner appropriate for use on these surfaces

- Launder items (if possible) according to the manufacturer's instructions
- If needing to disinfect, use a product from EPA List approved for use on soft surfaces
- Vacuum as usual
- **Electronics such as tablets, touch screens, keyboards, remote controls, etc.**
  - A wipeable cover may be used on electronics
  - Follow the manufacturer's instructions and recommendations for cleaning the specific electronic device
  - For electronic surfaces that need to be disinfected, use a product on EPA List that meets manufacturer's recommendations

## **CLEANING & DISINFECTING WHEN SOMEONE IS SICK**

- If there has been a sick person or someone who tested positive for COVID-19 in the facility within the last 24 hours, the spaces they occupied must be cleaned and disinfected
  - Prior to cleaning/disinfecting
    - Close off the areas that were used by the person who is sick and do not use those areas until after the cleaning/disinfecting is complete
    - Wait as long as possible (at least several hours) before cleaning/disinfecting
  - During cleaning/disinfecting
    - Open doors/windows and use fans or HVAC settings to increase air circulation in the area
    - Use products from EPA List according to the instructions on the product label
    - Wear a mask and gloves

- If **less than 24 hours** have passed since the person who is sick or diagnosed with COVID-19 has been in the space, clean and disinfect the space
- If **more than 24 hours** have passed since the person who is sick or diagnosed with COVID-19 has been in the space, cleaning is enough
- If **more than 3 days** have passed since the person who is sick or diagnosed with COVID-19 has been in the space, no additional cleaning (beyond regular cleaning practices) is needed

## KEY CLEANING/DISINFECTING GUIDELINES:

- Always wear disposable gloves appropriate for the chemicals being used for cleaning and disinfecting
- Cleaning/Disinfecting products should not be used near children
- Ensure there is always adequate ventilation when cleaning and disinfecting to prevent inhalation of toxic fumes
- E22 Buckeye Eco One Step Disinfectant-Cleaner is a quaternary-based disinfectant and cleaner that CCPS uses to disinfect surfaces. E22 is a hospital use disinfectant and has a broad spectrum or kill claims, including: Sars Associated Coronavirus.
- Protexus Cordless Electrostatic Sprayers are another resource that CCPS uses to slow the spread of viruses within the school system (the electrostatic sprayers attack microbes and decontaminate facilities more efficiently and effectively)
- Following cleaning and disinfecting, be sure to properly dispose of gloves and thoroughly wash hands. The infographic below shows the proper hand washing technique.

## REDUCE THE SPREAD OF COVID-19. WASH YOUR HANDS.



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Public Health  
Agency of Canada

Agence de la santé  
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**VENTILATION:**

Proper ventilation and increased air circulation are additionally essential for curbing the spread of COVID-19 and maintaining healthy facilities.

**GUIDELINES:**

- Ensure ventilation systems are operating properly
- Increase circulation of outdoor air as much as possible/needed. This may mean opening windows and doors to the outside.
  - Do not open windows and doors if they pose a safety or health risk.
- Use fans to increase the effectiveness of open windows:
  - Use a window fan, placed safely and securely in a window. This will help lead outdoor air into the room through other open windows and doors.
  - Avoid placing fans in a way that could potentially cause contaminated air to flow directly from one person to another.
- Adjust HVAC systems to increase total airflow to occupied spaces whenever possible
- Improve central air filtration:
  - Make sure air filters are properly sized and within their recommended service life
  - Inspect filter housing and racks to ensure appropriate filter fit and minimize air that flows around (instead of through) the filter
- Run the HVAC system at maximum outside airflow for 2 hours prior to and after the buildings are occupied

**WATER SYSTEMS****GUIDELINES:**

- To minimize the risk of diseases associated with water, it is necessary to ensure water systems and all water system features (i.e. faucets, drinking fountains) are properly working and safe to use upon reopening.

**SUPPLIES:**

- Adequate supplies, including soap, hand sanitizer (with at least 60% alcohol), disinfectant wipes, paper towels, no-touch/foot pedal trash cans for disposal of supplies will be provided and dispersed to restrooms, classrooms, and other high traffic areas.