

## Caroline County's Parent & Family Engagement Plan 2019-2020

The Caroline County Public Schools System's Title I Office will plan and support programs, activities, and procedures for involving parents in all schools that implement a Title I program. The plan outlines the efforts to involve parents and build capacity for both parents and educators alike in forming a strong partnership to promote the educational goals that support high academic expectations for all students. To support this plan, the Title I Office will:

- ❖ Involve parents in jointly revising the Parent and Family Engagement Plan.
  - *At least annually, invite parents from each Title I school to review, provide feedback, and revise the district-wide Parent & Family Engagement Plan.*
  - *The county will use the comments in the evaluations regarding its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (with parental involvement) its parent and family plan.*
  - *Parents will be involved in the decisions regarding how county funds should be spent for family engagement.*
  
- ❖ Provide coordination and technical assistance to schools in planning and implementing effective parent involvement activities to improve student achievement and school performance:
  - *The Title I coordinator meets with principals monthly to assure that their school-level parent involvement plans are being implemented and provide technical assistance as requested.*
  - *The Title I coordinator will provide a information about evidence-based programs that support student achievement and parent engagement.*
  
- ❖ Provide assistance to parents in understanding Maryland's academic content and student academic achievement standards, State and local academic assessments, Title I requirements as well as how to monitor a child's progress and to work with educators to improve student achievement and provide materials and training to help parents work with their children to improve achievement:
  - *Maintain and update CCPS website including information on Title I, state academic content and achievement standards, and state and local assessments.*
  - *Training and materials for parents include: data meetings and workshops at Title I schools, training on PowerSchool, CCPS website, annual CCPS Calendar/Handbook, School Messenger – phone communication system, Academic Nights on standards, Reading Workshops, and Book Fairs.*
  
- ❖ Educate instructional staff, with parental assistance, in the contributions of parents and how to reach out and communicate with parents as equal partners:
  - *Meet with Administration at each site*
  - *Support school parent volunteer programs*
  - *Solicit ideas on building capacity as part of the annual Parent & Family Engagement Plan Committee meeting. Specifically focus on how parents can support/contribute to staff development and how staff can work with parents. Forward ideas (since the majority are school based) to the schools.*
  - *Support parent and community participation at school events and projects such as Career Day and Character Counts coaches.*
  
- ❖ At least annually, coordinate with the Judy Center, Caroline County Library System, and Caroline Health Department on parental involvement programs and activities.
  - *Judy Center provides information to parents on literacy, child development, nutrition, and community services.*

- *CCPS distributes information through its schools from the Health Department, Parks and Recreation, and other community groups that are of interest to parents and students.*
  - *Partner with the Caroline County Public Library by encouraging classroom visits to the library and having the library personnel come to the schools to present the library's summer reading program.*
  - *Partner with the EL coordinator to plan and schedule EL forums for parents.*
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- ❖ Written communication will be provided to parents, to the extent possible, in a language and format they can understand and translated appropriately and provide interpreter to attend meetings as requested.
  - ❖ Parent Service Providers provide transportation when available. Childcare is provided when available.
  - ❖ Caroline County Public Schools solicits ideas for improvement as part of the annual Parent Involvement Committee meeting. The school district will use the feedback from this committee to revise, if necessary, the Parent & Family Engagement Plan.