

Title: Acceptable Use Of Technology For Students

Reference: II.23.20

A. Purpose

Provide a statement supporting the access to information resources and opportunities for collaboration in order to provide educational benefit for students.

B. Policy Statement

It is the policy of Caroline County Board of Education to deploy technologies that will allow staff and students to communicate with each other and will allow students access to a multitude of instructional resources.

C. Rationale

The District realizes 21st century learning is requiring understanding and adapting to the changing methods of digital communications. The importance of employees, students and parents engaging, collaborating, learning, and sharing in these digital environments is 21st century learning. To this end, the District has developed guidelines to provide direction for students when using technology resources critical to the 21st century learner. As positive as this new learning has become, there is an opportunity for unintended negative consequences.

D. Definitions

1. Acceptable use of Technology - activities that support learning
2. Unacceptable use of Technology includes, but is not limited to:
 - a. Violating the rights to privacy of students or employees of Caroline County Public Schools or others outside the school system.
 - b. Profanity, obscenity, or other language that may be offensive to another user.
 - c. Reproduction of materials in violation of copyright law.
 - d. Installing or distributing software or electronic files in violation of licensing.
 - e. Plagiarizing: which is the taking of another's words, ideas, or findings and presenting them without properly crediting or citing their source.
 - f. Acquiring financial gain and/or any other commercial or illegal activity.

- g. Degrading or disrupting system performance or unauthorized entry into and/or destruction of computer systems and files, including bypassing filtering systems.
- h. Re-posting personal communications without the author's prior consent.
- i. Revealing home phone numbers, addresses, or other personal information.
- j. Personal purchases or unauthorized orders using the Caroline County Board of Education name and/or its auspices.
- k. Accessing, downloading, storing, or printing files or messages that are sexually explicit or obscene.
- l. **Accessing, downloading, storing or printing files or messages with the intent to degrade or offend others.**
- m. Violating the policy as outlined in the Caroline County Board of Education Code of Student Conduct.
- n. Downloading or installing any software without permission
- o. Clicking on ads or participating in competitions when using District technology resources (to avoid security risks).

E. Implementation Guidelines

1. The Superintendent will develop appropriate regulations for the administration of this policy.
2. This Policy and Regulation will be publicized to parents, students, staff and community.

F. Legal and Policy Reference:

Caroline County Public Schools Policy - Bullying, Harassment, and Intimidation
III.34.110

Code of Federal Regulations: 47CFR54.520

G. Policy Effective Date: July 1, 2012

H. Policy Adopted Date: November 1, 2011

I. Policy Revised Date: August 2011